

March 2021



HEIGHTS MANOR NEWSLETTER

325 North Shady Lane · East Liverpool, OH 43920

www.heightsmanorapartments.com

Office Hours

8am-4pm

Closed Saturday & Sunday



Telephone

330-385-4047

Email

heightsmanor@yahoo.com

Maintenance

NON-EMERGENCY
330-385-4047

EMERGENCY
330-853-8626

Heights Manor Team

Resident Managers
Kathy Buzzard

Paula Criss

Maintenance Manager
Mark Stewart

Maintenance Team
Randy Simmons

Tammie Hill

Charles Keyes

March 14, 2021



REMINDER

Rent is always due on the first day of each month.

Late fees are charged to your account on the 6th.



RESIDENTS RECEIVING UTILITY CHECKS



For any resident receiving a utility check from us, we ask that you cash the check within 30 days. If you do not receive your reimbursement check on any given month please call the office by the 20th

Brightside Project will be here at Heights Manor Apartments to hand out food and personal care items for all children up to 18 years old. Please note: CHILDREN (ages 3-18 years old) MUST BE IN ATTENDANCE to receive the products and each child will receive food AND personal care products. At their first visit, they will also receive a Brightside Project backpack to carry their goodies in

ON THE ROAD
FOOD FOR Kids
FEBRUARY 27, 2021
10AM-11AM - HEIGHTS MANOR - EAST LIVERPOOL
12PM-1PM - INDEPENDENCE SQUARE - WELLSVILLE
MAINTENANCE BUILDING PARKING LOT
1PM-2PM - FIRST CHRISTIAN CHURCH - WELLSVILLE
831 MAIN STREET, WELLSVILLE

THE BRIGHTSIDE PROJECT
138 S. BROADWAY | SALEM, OHIO 44460
WWW.BRIGHTSIDEPROJECTOHIO.ORG

ELIGIBILITY GUIDELINES
FOOD FOR Kids

Household Family Size (include mom, and dad/ legal guardian and children)	Monthly household income is below this amount	Household Family Size (include mom, and dad/ legal guardian and children)	Monthly household income is below this amount	Household Family Size (include mom, and dad/ legal guardian and children)	Monthly household income is below this amount
1	\$2,127	4	\$4,367	7	\$6,607
2	\$2,874	5	\$5,114	8	\$7,354
3	\$3,620	6	\$5,860	9	\$8,100

Children may attend all give aways and will receive child-friendly food perishable & non-perishable food items and personal care items.

BRIGHTSIDE PROJECT
138 S. Broadway | Salem, Ohio 44460
234-320-4005 | www.brightsideprojectohio.org

*Households must fall within 200% Federal Poverty Guidelines

FREE RX DELIVERY!!!



2 PHARMACIES IN YOUR AREA!!!

HERCHE BLOOR PHARMACY

104 EAST 5TH STREET
EAST LIVERPOOL, OH
(Downtown)
(330) 385-0825
HRS M-F 9-7 SAT 9-530

BUCKEYE PHARMACY

15549 STATE ROUTE 170
CALCUTTA, OH
(Calcutta Square Plaza)
(330) 382-7726
HRS M-F 9-6 SAT 9-1

**WE ACCEPT MOST INSURANCE PLANS
WE PROVIDE RX COMPOUNDING
WE OFFER WINDMILL VITAMINS
WE OFFER PRESCRIPTION PACKAGING
WE OFFER A FULL LINE OF GREETING CARDS
WE OFFER GIFTS, SNACKS AND MUCH MORE!!!**

WE ACCEPT NEW AND TRANSFERRED PRESCRIPTIONS!!!

WE MATCH COMPETITOR'S PRESCRIPTION PRICES!!!

**WE PROVIDE FAST FRIENDLY SERVICE, AND FREE RX DELIVERY
TO EAST LIVERPOOL, CALCUTTA, WELLSVILLE AND
SURROUNDING AREAS!!!**

CALL YOUR LOCAL PHARMACY TODAY!!!

COVID-19 POLICY UPDATE

1. If you have a change in the household income or size, please call the office and let us know what the changes will need to be made. You may also email the office of any changes at heightsmanor@yahoo.com

This is what we will be doing to facilitate that process:

- The proper paperwork will be delivered to your door
- You will need to complete the paperwork packet
- Return the completed packet and proof of layoff/termination of employment in the black box located on the outside of the office

If you need assistance in completing the packet you can call the office and we will talk you through it.

Our team is limiting their exposure to residents for the safety and concern of all.

2. We will continue to limit the number of work orders that will be completed in occupied apartments. The more routine repairs may have to wait until further notice.

- **If there is an emergency, we will be there!**
- We do ask that you notify us if any occupant of the unit is sick.
- If we are going to come into your apartment, we will ask that you vacate the apartment while our staff is there.

3. Residents and their guest are required to wear face masks in all common areas; these areas are the laundry room and all hallways.

We appreciate everyone's cooperation during this Pandemic and want to keep you and our staff safe. We will get thru this together!



Spring begins March 20, 2021

