

HEIGHTS MANOR NEWSLETTER



March 2020

325 North Shady Lane · East Liverpool, OH 43920

www.heightsmanorapartments.com

Office Hours

Monday-Friday
8am-4pm

Closed Saturday & Sunday



Telephone

330-385-4047

Email

heightsmanor@yahoo.com

Maintenance

NON-EMERGENCY
330-385-4047

EMERGENCY
330-853-8626

Heights Manor Team

Property Manager
Kathy Buzzard

Maintenance Manager
Mark Stewart

Maintenance Team

Randy Simmons
Tammie Hill
Charles Keyes



REMINDER

Rent is always due on the first day of each month. On the 6th late fees are charged to your account.

RESIDENTS RECEIVING UTILITY CHECKS



For any resident receiving a utility check from us, we ask that you cash the check within 30 days. If you do not receive your reimbursement check on any given month please call the office by the 20th of the month and let the office know.

Reminder

Our Property's New Smoke Free Policy

We have already begun the process of making our units smoke-free. Effective on your next annual recertification process (if you have already not signed your new annual paperwork for 2019-2020), all residents will be required to sign a smoke free lease addendum that explains the policy. We anticipate the transition to becoming a smoke free property to be completed by 9/30/2020. The smoke free policy will cover all individual units, common areas, playgrounds, and 25 feet surrounding the building. All residents and guests will be required to follow this policy.

Prohibited products include lit tobacco products, such as cigarettes, cigars, pipes, water pipes (hookahs), and electronic smoking devices, such as e-cigarettes and Juuls. Enforcement of this policy will be similar to all other lease violations.

NOTICE



No Smoking Within
25 Feet Of Building

Plant a Flower Day

Date When Celebrated: This holiday is always March 12



Gardening is a great hobby. It's enjoyed by millions of people, old and young alike. It's a hobby that virtually everyone can participate in, regardless of age, and health. Senior citizens love it, as they can garden long after they give up other hobbies and sports.

Celebrate today by planting or transplanting any kind of plant. It can be done indoors, or weather permitting, outdoors.



SCHOLARSHIP



NOW AVAILABLE

MAHMA is excited to announce that in 2020 they will be awarding four types scholarships to MAHMA member residents. To qualify for the scholarship, an applicant must be at least a senior in high school, in pursuit of and accepted to post-secondary studies. In addition to colleges and universities, this scholarship may also be used for trade, vocational or professional classes. Applications must be completed and returned to the MAHMA office for consideration no later than April 11, 2020. Scholarship winners will be announced by June 30, 2020 after being judged by members of the MAHMA Board of Trustees.

Visit www.mahma.com,
<http://hudnlha.com/education-fund/> or call 888-242-9472 for more information



**HAPPY
ST. PATRICK'S
DAY!**