

HEIGHTS MANOR NEWSLETTER

October
2019



325 North Shady Lane · East Liverpool, OH 43920

www.heightsmanorapartments.com

Office Hours

Monday-Friday
8am-4pm

Closed Saturday & Sunday



Telephone

330-385-4047

Email

heightsmanor@yahoo.com

Maintenance

NON-EMERGENCY
330-385-4047

EMERGENCY
330-853-8626

Heights Manor Team

Property Manager
Kathy Buzzard

Maintenance Manager
Mark Stewart

Maintenance Team

Randy Simmons
Tammie Hill
Charles Keyes



REMINDER

Rent is always due on the first day of each month. On the 6th late fees are charged to your account.

RESIDENTS RECEIVING UTILITY CHECKS



For any resident receiving a utility check from us, we ask that you cash the check within 30 days. If you do not receive your reimbursement check on any given month please call the office by the 20th of the month and let the office know.

IN 2019, FIRE SAFETY WEEK IS CELEBRATED

OCT 6th THRU OCT 12TH 2019.

As we near Fire Safety Week, an alarming fact and a few safety tips to remember... Did you know that cooking equipment is the leading cause of home fires per the one stop data shop at www.nfpa.org.

"Cook with Caution"

- Be on alert! If you are sleepy or have consumed alcohol don't use the stove or stovetop.
- Stay in the kitchen while you are frying, boiling, grilling, or broiling food. If you leave the kitchen for even a short period of time, turn off the stove.
- If you are simmering, baking, or roasting food, check it regularly, remain in the home while food is cooking, and use a timer to remind you that you are cooking.
- Keep anything that can catch fire — oven mitts, wooden utensils, food packaging, towels or curtains — away from your stovetop.


We ask that everyone to be aware of your surroundings, make sure you stand by your stove when cooking and that you turn off all burners when done. Never leave a candle burning unattended. For more safety tips or to have a discussion about this please feel free to stop by my office.

Kathy





M T W T F S S

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				



TRICK OR TREAT
East Liverpool Trick or Treat Hours

October 31, 2019

6:00p.m. to 7:30 p.m.



RECIPE OF THE MONTH

Stuffed Celery



Ingredients

1 (8 ounce) package cream cheese, softened
2 tablespoons sour cream
1/4 cup chopped walnuts

20 green olives with pimento, chopped
1 bunch celery, cut into bite-size pieces

Directions

In a medium bowl, mix together the cream cheese and sour cream. Stir in the walnuts and chopped olives. Spread filling onto the celery pieces. It's also good on crackers.

 THE SALVATION ARMY OF EAST LIVERPOOL, OHIO

Announces Holiday Help

Our Holiday sign-ups will be October 24 & 25, from 10 am - 2 pm. It is for our service area, East Liverpool, Wellsville, Calcutta, and for children 12 years and younger. You will need your photo ID, proof of residence, and proof of children in home (SS card, birth certificate, or insurance card).

