

HEIGHTS MANOR NEWSLETTER



April
2019

325 North Shady Lane · East Liverpool, OH 43920

www.heightsmanorapartments.com

Office Hours

Monday-Friday
8am-4pm

Closed Saturday & Sunday

Closed April 19, 2019

Our office will be closed Friday, April 19, 2019 in observance of Good Friday. We will reopen at the normal time on Monday April 22, 2019.

Telephone

330-385-4047

Email

heightsmanor@yahoo.com

Maintenance

NON-EMERGENCY
330-385-4047

EMERGENCY
330-853-8626

Heights Manor Team

Property Manager
Kathy Buzzard

Maintenance Manager
Mark Stewart

Maintenance Team

Chad Hayhurst
Randy Simmons
Tammie Hill
Charles Keyes



April 21st is Easter!

The Eyes on Wellsville's annual egg hunt Saturday April 13th at Hammond Park from 12 p.m. to 2 p.m., registration begins at 11 a.m. Ages 12 and under.



REMINDER

Rent is always due on the first day of each month. On the 6th late fees are charged to your account.

RESIDENTS RECEIVING UTILITY CHECKS



For any resident receiving a utility check from us, we ask that you cash the check within 30 days. If you do not receive your reimbursement check on any given month please call the office by the 20th of the month and let the office know.



SCHOLARSHIP NOW AVAILABLE

MAHMA is excited to announce that in 2019 they will be awarding three, \$1,000 scholarships to MAHMA member residents.

To qualify for the scholarship, an applicant must be at least a senior in high school, in pursuit of, and accepted to post-secondary studies.

In addition to colleges and universities, this scholarship may also be used for trade, vocational or professional classes.

Applications must be completed and returned to the MAHMA office for consideration no later than May 31, 2019.

Scholarship winners will be announced by June 30, 2019 after being judged by members of the MAHMA Board of Trustees.

For more information, visit www.mahma.com or call 888-242-9472



To All Residents of Heights Manor Apartments:

Please be aware that you are in violation of your lease as well as non-compliance of The HUD program you are currently a participant in if any of the following items are true:

- You are claiming no income but are receiving regular or periodic support payments.
- You are claiming no income but are working temporarily, part-time, and/or full-time.
- You are claiming no income but are receiving money from an outside source for rental payments, child care expenses, school tuition, or utility bills.
- You have changed jobs and have not reported it.
- You have received an insurance settlement and have not reported it.
- You have received an income tax refund and have not reported it.
- You have received social security or supplemental security income and have not reported it.
- You have received welfare payments and have not reported it.
- You have moved someone in to or out of your apartment and not reported it.
- You have a checking or savings account that you have not reported.

If any of the items are true in your situation you are IN VIOLATION OF YOUR LEASE as well as NON-COMPLIANT WITH THE HUD PROGRAM. It is very important to report to the management office immediately to update your information. In the event that you choose not to report any income or household changes;

We have been implementing more extensive background search measures to detect “non-compliant” residents. You are obligated to inform the manager of ANY CHANGES to your household either members and/or income status immediately when they occur. The manager will inform you of the procedures in place to handle whatever your situation might be.



RECIPE OF THE MONTH Bunny Cupcakes

Ingredients:

- A cupcake
- White icing
- Shredded coconut
- Pink decorators' sugar
- Jelly bean nose
- Large marshmallow
- Mini marshmallows

Instructions:

1. Frost a cupcake with white icing and sprinkle on shredded coconut fur.
2. Cut large marshmallow in half width wise. Squeeze each half into an oval shape then decorate the sticky side of each with a pink sugar and set them in place for ears.
3. Add a jelly bean nose and jelly bean eyes, and mini marshmallows for cheeks. For a finishing touch draw on pupils or whiskers with decorators' gel.

